

Date of Request_____

Coppell Parks and Recreation Department Police Officer Booking Form

Renter Information:

Name:_____Date of Birth:_____

Address:_____City/State:_____Zip:_____

Phone # Cell:_____Other:_____Emergency:_____

Event Information:

Event Date:_____

Requested Facility:_____

Type of Function:_____

Time of Function is from: _____ to _____Expected Attendance:_____

Alcohol Service will be provided by:_____

Security Information:

*Renter is responsible for booking officers by contacting Sergeant Sammy Lujan
at 972-304-3589.

\$50hr/2hr minimum

\$45hr/3hr minimum

\$40/hr/4hr minimum

Number of Officers Required to Work the Event:_____

Name of Officers Assigned to Work Event:

Total Due_____

Date Renter Payment is Due:_____

Request Approval:_____

Sergeant Sammy Lujan

***Please return signed form to Coppell Senior and Community Center at least one month
prior to the rental date.**